Instructions for Nebraska Department of Agriculture Veterinarian use of electronic Certificate of Veterinary Inspection
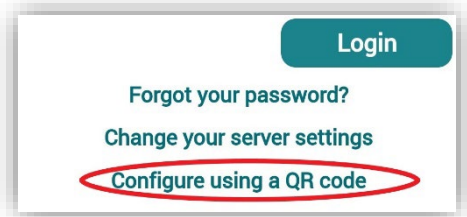
Supported Devices: iPad, iPhone, Android devices, and Windows 10 devices

if you are a newly accredited Veterinarian, contact our office for set up at 402-471-6865

Initial Configuration Step #1:

Web Based: https://nda.micorp.io/smartforms/?customer=NDA

App: Search and download the free "Smartforms" app from the Apple iTunes Store, Google Play store or from the Windows 10 Microsoft Store. The Mi-Apps icon will look like this:

Initial Configuration Step #2:

Once installed, open "*Smartforms*". Click on the link "*Configure Using a QR Code*".
Tap "*Yes*" to continue for confirmation message.

Tap "*Allow*" if the device requests access to the camera.

Use the device camera to scan this QR Code:

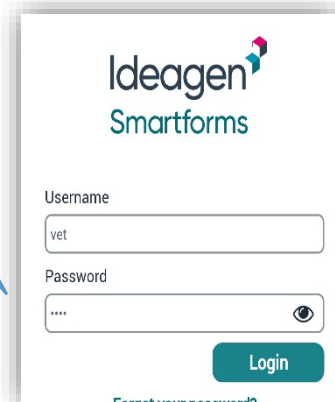*Optionally*, tap "Change Your Server Settings Here" and update the settings:

- Hostname: **nda.micorp.io**
- Port: 443 & Use SSL
- URL Prefix: MFS
- Customer Name: **NDA**

Tap **< Back** to return to the Welcome login screen

Initial Configuration Step #3:

Once the QR Code is taken by Mi-Apps, the "Welcome" Sign-In screen will appear with the "**vet**" user and password "**pass**" prefilled. tap "Sign In".

Type **pass** here…

Ideagen Smartforms

Username
vet

Password

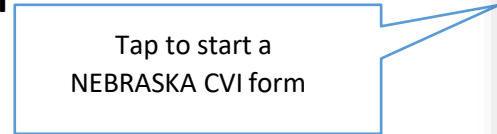# Instructions for Nebraska Department of Agriculture Veterinarian use of electronic Certificate of Veterinary Inspection

NEBRASKA
Good Life. Great Roots.
DEPARTMENT OF AGRICULTURE

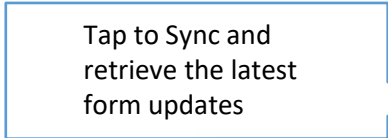The "NEBRASKA CVI" form will appear after syncing with the server.

Smartforms Menu Screen
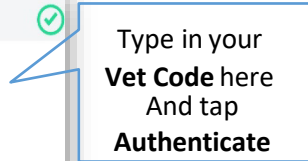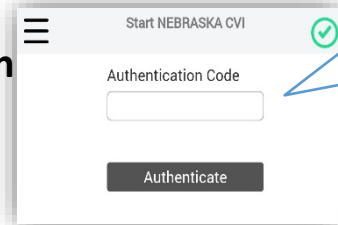
Tap to start a NEBRASKA CVI form

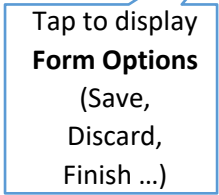Tap to Sync and retrieve the latest form updates

CVI Authentication
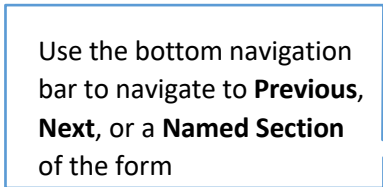
Type in your **Vet Code** here And tap **Authenticate**

CVI Form Use

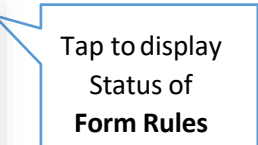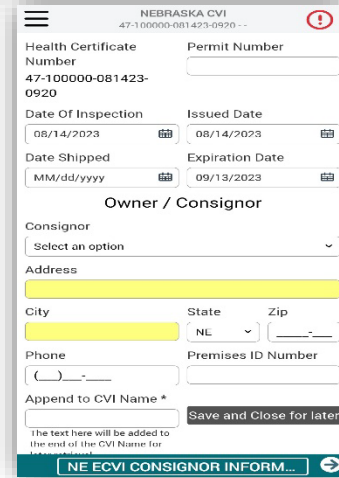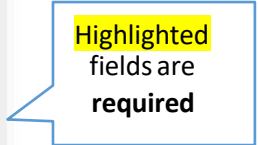Tap to display **Form Options** (Save, Discard, Finish …)

Tap to display Status of **Form Rules**

Highlighted fields are **required**

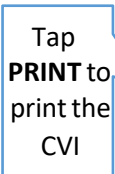Use the bottom navigation bar to navigate to **Previous**, **Next**, or a **Named Section** of the form

Optionally, use the **Print** feature to save your CVI as a PDF. If available on your device, select **Export to PDF** or **Adobe PDF** as the printer.

Tap **PRINT** to print the CVI

Tap **FINISH** to submit the CVI